

## River City Farmers Market Vendor Contract 2022: Updated January 2022

1. Members of the River City Farmers Market (RCFM) are to park/ set up only in the specified area as designated by the Market Manager/Board of Directors.
2. The annual (January – December) membership is one hundred fifty dollars (\$150.00). No fees will be prorated. Membership fee includes a 12' wide x 10' deep outside space or spacing assigned at the discretion of the Market Manager/Board of Directors. Electricity is not available.
  - a. A limited, temporary setup is available for twenty (\$20) per week. This is available as space is available to agricultural members only. This fee cannot be used toward the annual membership fee and temporary vendors do not have voting privileges. Temporary vendors are subject to all regular market rules.
  - b. Promotional spaces available at a rate of \$75 per year for 4H and FFA students. Student Market members must be present at the Market each week to sell their product.
3. Additional spaces may be purchased for one hundred fifty dollars (\$150.00) each if available and approved by the Board of Directors.
4. Vendor spaces will be assigned first come, first serve.
  - a. Vehicle parking begins at 3<sup>rd</sup> Street and fills to 2<sup>nd</sup> Street or at the discretion of the Market Manager/Board of Directors.
  - b. For safety, vendors may not begin parking until the “road-closed” signs are up.
5. RCFM members may sell only on the announced schedule dates and times of the market. For 2022 those dates are as follows: All Saturdays Nov. – Feb., 9 am – 12pm (noon) & March – Oct., 8:00 am – 12pm (noon)
6. **All items to be sold must be HANDMADE, HOMEMADE, or HOMEGROWN by a member.**
  - a. All new crafts and craft vendors shall be subject to a jury. The jury shall be appointed by the President and shall be made up of at least 3 RCFM members.
  - b. Out of season, regional produce may be sold until RCFM vendors have their homegrown produce available at the market. This produce must be labeled as such.
  - c. All agricultural vendors current and future may be subject to an inspection.
7. RCFM members must display membership card.
  - a. Product prices must be clearly labeled.
8. The Market Manager/Board of Directors will determine quality; suggest price, and appropriate display. Radical price cutting of the top quality produce is prohibited. Poor quality or over ripe produce must be labeled as such and can be sold for a discounted price.
9. RCFM members must remove unsold produce and clean up their allotted space before leaving the market. Members must respect all market sites, leaving them clean and neat after the market. No graffiti or other markings of the market areas shall be allowed.
10. RCFM members must comply with the laws, ordinances, regulations and labeling requirements of all government agencies.
11. The RCFM will not attend any function unless invited as a complete group or approved by the Board of Directors.
12. Each vendor is responsible for his/ her own product/ food safety.
13. All vendors MUST show respect to all other vendors and customers. If there is a problem with a vendor, customer or product it shall be reported to the President/Board of Directors.
14. No dogs allowed by vendors, with exception of service animals.
15. The Market Manager/Board of Directors shall enforce RCFM rules. Penalties of the RCFM rules are as follows:  
**1<sup>st</sup> violation – written warning, 2<sup>nd</sup> violation – suspension of RCFM membership**  
Decisions of the President/Board of Directors are final. No refunds, nor exceptions. An expelled member can reinstate twelve (12) months from the date of infraction by receiving a 2/3 vote at a special meeting duly called and convened by the Board of Directors
  - a. If the Board of Directors feels a member/vendor is acting violently or inappropriately, said member may be asked to leave immediately without refund nor exception.
16. The RCFM Rules are subject to change or be amended at the January RCFM meeting or at a special meeting duly called and convened by the Board of Directors.

**I have read, understand and agree to abide by all the above RCFM Rules.**

\_\_\_\_\_  
Applicant's signature

\_\_\_/\_\_\_/2022

**Please see back**

River City Farmer's Market  
2022 Contact Information Form

Enrollment: \$ \_\_\_\_\_ Membership Fee (1/1/2022 – 12/31/2022)

Payment      Check # \_\_\_\_\_ Payable to River City Farmer's Market  
Paid Cash \_\_\_\_\_

Please print the following information:

Contact Person: \_\_\_\_\_

Farm/Business Name: \_\_\_\_\_

Street Address: \_\_\_\_\_

City, State, Zip Code: \_\_\_\_\_

Primary Phone: \_\_\_\_\_ Secondary Phone: \_\_\_\_\_

E-mail (Print Clearly): \_\_\_\_\_

List all items you plan to sell. (Remember: All items must be **Handmade, Homemade** or **Homegrown** by a member):

---

---

---

---

\_\_\_\_\_ Check if you want to be listed in the River City Farmer's Market directory.

This will include business name, contact person, primary phone number and type of items for sale.  
This information may be given to customers wishing to contact vendors.

Signature \_\_\_\_\_ Date \_\_\_\_/\_\_\_\_/2022

For questions or concerns contact Tom Fagan at (740) 516-6253.